

BY-LAWS OF VICTOR VALLEY GEM AND MINERAL CLUB, INC

Portions were previously Revised, Re-written and Adopted November 1966, October 1968 and November 1980. Portions are again Revised, Re-written and Adopted October 28, 1997. Specifically those parts so revised or re-written are listed on Introduction Pages on permanent file in the corporation as genesis material and not attached to reprints of the adopted By-Laws in constant utilization.

Article I – Name

The name of this organization is VICTOR VALLEY GEM and MINERAL CLUB, Inc.

Article II – Objectives

The objectives and purpose for which said corporation is formed are:

Section 1. To disseminate knowledge of mineralogy and the earth sciences. To encourage study in these subjects through means of the presentation of public exhibitions, lectures, slide programs, demonstrations and similar programs. To arrange field trips for exploration, study and collection of specimens. The preparation, publication and distribution of articles pertaining to these fields. The encouragement of interest of young people and the fostering of classes in mineralogy and lapidary arts. The establishment of one or more public museums or displays of gems, minerals, mineral products and related pictures, writing and other information thereof, and all other means which are appropriate to the accomplishment of the primary objects above set forth.

Section 2. This corporation is not formed for profit, and none of its assets shall be used for the pecuniary gain or profit of any individual who is or may become a member thereof.

Section 3. All of the assets, properties and funds of the corporation shall be devoted to the furtherance of the primary objects and purposes of the corporation. Its works, purposes and objects are purely scientific and educational and to the extent incidental thereto, social and recreational, and are solely in the interest of the advancement of its members and of the public along scientific and educational lines.

Section 4. In the event of liquidation, dissolution or abandonment of the corporation, all of its assets, both real and personal, shall not inure to the benefit of any private person nor the individual members of the corporation. All of its assets, both real and personal, shall be transferred at the discretion of the remaining members to the State of California for educational purposes, or shall be transferred to any existing, operative and valid association or corporation founded upon and functioning as an organization with the same objectives and purposes as this corporation.

Article III

For the achievement of the objects and purposes above set forth, said corporation should have the following powers:

Section 1. To receive and admit as members of the corporation, persons interested in mineralogical and related earth sciences which are the primary objects of this corporation.

Section 2. To purchase, lease, take in exchange or otherwise acquire, and to hold, own, develop, operate, sell, assign, transfer, convey, exchange, mortgage, pledge, or otherwise dispose of and encumber real and personal property of every class and description and rights and privileges therein in the State of California or in any other state, territory, or district or possession of the United States of America, and in any or all foreign countries which may be suitable or convenient in connection with the purposes of this corporation.

Section 3. To do any and all things necessary, suitable, convenient or proper for or in connection with or incidental to the accomplishment of any of the purposes or attainment of any one or more of the objects herein enumerated or designed directly or indirectly to promote the interest of this corporation, or to enhance the value of any of its property; and in general to do any and all things and exercise any and all powers which it may now or hereafter be lawful for the corporation to do or to exercise under the laws of the State of California that may now or hereafter be applicable to this corporation.

Section 4. The foregoing shall be construed, as objects and powers and enumeration are not to be held to limit or restrict in any manner the general powers now or hereafter conferred on this corporation by laws of the State of California.

Section 5. The principal office for the transaction of business of this corporation is hereby fixed and located in the City of Victorville, at 15056-B Seventh Street in San Bernardino County, State of California. The Governing Body, with the approval of the Membership of this corporation, is given full power and authority to change the said principal office from one location to another within said Victor Valley area.

Article IV – Membership

Section 1. [a] Any adult may become a member by making a written application, and upon attending three consecutive regular meetings (extenuating circumstances considered) shall be introduced at each regular meeting by the Membership Chair. Upon acceptance, an initiation fee is payable, which will pay the dues for the fiscal year plus a nametag. If the applicant has complied by the attendance rule, (as stated above), and is accepted for membership at the August regular meeting, or thereafter, the dues for the balance of the current fiscal year shall be reduced to a fifty [50] per cent of the normal

fee. Dues for Junior members (10 – 18 years) shall be one –half [1/2] of the regular membership dues.

[b] Adult members shall have all the powers and privileges conferred by these By-Laws including the right to vote and hold office.

Section 2. [a] All applications shall be in writing and shall be signed by the applicant and two members of the organization, who shall certify that the applicant is personally known to them and would be in their judgment a valuable member of the organization. The membership committee must approve the applicant, before it is presented to the membership for the final action. Upon being accepted, the applicant will become a member.

[b] The minimum age limit for membership is ten [10] years. Those between ten [10] and eighteen [18] years if age will be Junior Members without voting privileges.

Section 3. Expulsion: Should the attitude or conduct of any member at any time be such as to be considered detrimental to the welfare of the organization, such member may be expelled by a two-thirds vote of the membership. Before such action may be taken however, REGISTERED written notice shall be sent by the secretary to the member to appear at a designated time and place so that he may show cause why such action should not be taken.

Section 4. A minor shall be accompanied by a parent or guardian who is a member to the organization in good standing on all field trips and meetings.

Article V – Dues

Section 1. The dues shall be established by a vote of the membership and payable at the regular business meeting in January.

Section 2. To remain in good standing, a member must pay his/her dues before close of the February meeting.

Section 3. Members who have not paid their dues after the January business meeting shall be notified in writing. If payment of dues is not made before close of the February meeting, the member will automatically be dropped from membership and the Federation will be notified of this fact.

Section 4. If a member is dropped from the rolls for non-payment of dues, he may re-enter the organization after approval of the membership committee and final vote of the membership or by payment of all back dues.

Article VI – Officers of the Organization

Section 1. The Governing Body of this corporation shall be its President, First Vice-President, Second Vice-President, Third Vice-President, Recording Secretary, Corresponding Secretary, Treasurer (who will be the Chief Financial Officer) Federation Director, immediate Past President and four additional Body Members. These Body Members shall each be elected for a two-year term. To maintain continuity one –half (1/2) of these Body Members shall change each year.

Section 2. Election of Officers shall be governed by the ruling of the California Division of Corporations, which provides as follows: the California Corporation Code provides for the election of the Governing Body by the members of the non-profit corporation.

Section 3. In September, a Nominating Committee consisting of three members appointed by the Governing Body and two nominated from the floor, for a total of five, will be created. Their express purpose is to form a slate of (preferably) two people for each office and to determine a willingness to serve. Nominations may also be made from the floor at the October and November general meetings.

Section 4. A secret ballot will be called for by the President at the close of nominations at the November meeting. The nominees receiving the highest number of votes for each office shall be elected. In the event of a tie vote, the President shall vote to break the tie.

Section 5. Should a vacancy occur during the term of office, the Governing Body shall appoint a successor for the duration of the term.

Section 6. New officers will be presented to the membership at the Christmas Party in December.

Section 7. No members of the Governing Body shall hold more than one elective office during any given term, except as Chairman or member of a committee.

Section 8. All prospective elected officers must signify willingness to accept their proposed office at the time of, or preceding, their nomination to such position. If such nominee is not present at the time of nomination, such willingness to accept must be in writing.

Article VII – Duties of the Officers

Section 1. The immediate Past President will assist the President in any capacity to facilitate continuity of the Organization.

Section 2. It shall be the duty of the President to preside at all meetings of the organization and all meetings of the Governing Body, and to perform such other duties as are customary to his office.

Section 3. It shall be the duty of the First Vice-President to assist the President in his work when necessary; to preside at all meetings and perform all duties of President in his absence or inability to serve. Also to officiate as Chairman of the Membership Committee and see that each new club member receives a utilization copy of the By-laws and a name tag.

Section 4. It shall be the duty of the Second Vice-President to arrange for all programs at each meeting and to see that educational displays are shown. Also to preside at meeting in the absence of both the President and the First Vice-President.

Section 5. The Third Vice-President shall have as primary duty responsibility for organizing the Annual Gem and Mineral Show. In the absence of the President, First and Second Vice-Presidents, the Third Vice-President will preside at regular meetings.

Section 6. The Recording Secretary shall make proper records of proceedings of all meetings in a permanent minute book; read the minutes of all meeting held between regular meeting and the minutes of the previous meeting at each regular meeting; and shall perform such other duties that may pertain to the office. The Recording Secretary shall furnish the President with a copy of the minutes of all regular and special meetings within five days after the meeting.

Section 7. The Corresponding Secretary shall conduct the correspondence of the club and issue all notices ordered by the Governing Body.

Section 8. It shall be the duty of the Treasurer as Chief Financial Officer to receive all dues and moneys from all sources and to disburse them when authorized to do so by a vote of the membership and to keep a full and accurate record of all transactions; to render a report to the membership at every regular General meeting of the disbursements and current financial standing. Maintain a perpetual membership list and perform such other duties as may pertain to that office. The Treasurer shall be bonded and all bills shall be paid by check.

Section 9. Federation Director. It shall be the duty of the Federation Director to represent the Victor Valley Gem and Mineral Club at all possible California Federation of Mineralogical Societies meeting and make a report on them to the club.

Section 10. It shall be the duty of all officers and committee chairmen to report on the activities of their office during the year, upon the request of the President and in any event, at least once during the year of their term of office.

Article VIII – Governing Body

Section 1. [a.] The Governing Body (hereafter referred to as Body) shall be the custodian of all properties of all organization and shall keep a proper record of it.
[b.] A majority of the Body shall constitute a quorum.

Section 2. The President shall be the Chairman of the Body. In the event of a tie vote, he has the right to cast the deciding vote.

Section 3. The Recording Secretary shall be Secretary of the Body.

Section 4. The Governing Body shall prepare a budget to be accepted by the membership each January.

Section 5. It shall be the duty of the President and three elected Members of and chosen by the Governing Body to represent the Victor Valley Gem and Mineral Club Inc. in all legal transactions which the organization as property owners may require resolution. To this end the three elected Members and the President may sign all necessary legal documents involved in such transactions, subject to prior approval of the membership.

Section 6. No donation or expense over \$500.00 shall be allowed without first presenting it to the general membership, unless included in the approved budget.

Article IX – Meetings

Section 1. The regular meetings shall be held in the meeting hall at 15056 – B Seventh Street, Victorville, California on the fourth Tuesday each month at 7:30 p.m. A quorum for a regular meeting shall be 20% of the membership. Such dates, times and places may be reset upon due vote of the membership.

Section 2. The Governing Body may meet at any time at the call of the President and shall meet no less than once every three months.

Section 3. Special meeting may be called by the President at the request of ten members, which shall include the President or the First Vice-President. Members shall be notified seven days in advance of the meeting. Such notice shall state the purpose of the called meeting.

Section 4. Order of Business

- i. Pledge of Allegiance to the Flag
- ii. Roll call of officers
- iii. Introduction of Guests
- iv. Reading of the minutes of previous meeting and of special meetings
- v. Treasurer's Report

- vi. Communications and Bills
- vii. Report of Special Committees
- viii. Unfinished business
- ix. New business
- x. Good of the Order
- xi. Program
- xii. Adjournment

Section 5. The Education meeting shall be held at the location stated in Section 1. above. This meeting shall be held on the third Tuesday of each month at 7:00 p.m.

Article X – Standing Committees

Section 1. Upon taking office, the President shall appoint a chairman for each of the standing committees recognized as important to the organization as follows: Publicity, Hospitality, Historian, Field Trip, Constitution and By-laws, and such other committees as are necessary.

Article XI – Duties of Committees

Section 1. Membership. It shall be the duty of the First Vice-President and the membership committee to investigate all candidates for membership in this organization; to check their qualifications and ambitions, being ever mindful of the purpose of the organization. They shall also introduce all new members to the membership and make them feel they are wanted in this organization.

Section 2. Publicity. It shall be the duty of Corresponding Secretary and the publicity committee to endeavor to have published in newspapers and magazines, reliable articles pertaining the earth sciences and the activities and education association of this organization; to encourage the public to become interested in this organization as set forth in Article 11 Section of these By-Laws.

Section 3. Hospitality. The Hospitality Chairman and the committee shall organize the refreshments (potlucks, picnics, etc.); supervise and maintain kitchen supplies and usage; create an air of hospitality within the organization.

Section 4. Field Trip. The Field Trip Chairman and the committee shall scout out locations where groups can find, collect and study minerals, specimens, gem stones, fossils and other areas of earth science and lead the groups to these locations and see that members respect the laws of nature, the laws of man and the laws of private ownership. To respect privileges extended to these groups by others and to report these field trips to the publicity committee.

Section 5. By-Laws. The committee on By-Laws shall keep these By-Laws current each year so that all members will know and understand the actions, procedures and

purposes of this organization according to and in keeping with Article 11 of these By-Laws.

Section 6. Historian. It shall be the duty of the Historian and the committee to collect books, papers and valuable information pertaining to the objectives and purpose of this organization as set forth in Article 11, Section 1 of these By-laws and make them available to the membership and to perform the duties of a Librarian when necessary.

Section 7. Programs and Education. The Second Vice –President and the committee shall study the needs of and make necessary arrangements for all programs approved by this organization and be responsible for conducting all displays.

Section 8. Victor Valley Gem and Mineral Show. The Third Vice-President and the committee shall organize, administer and prepare for the annual show.

Article XII

Section 1. These By-Laws shall not be suspended at any meeting, but may be amended at any regular meeting by a two-thirds vote of the membership present, provided that notices of the proposed amendment shall have been mailed to all members ten days prior to the previous regular meeting.

Section 2. Rules of Procedure. Roberts' Rules of Order insofar as not inconsistent with these By-Laws shall govern the proceedings of all meeting.

Section 3. These By-Laws shall become effective immediately upon adoption

Section 4. These By-Laws shall automatically become amended to conform to the Articles of Incorporation in the event they are or shall be inconsistent with the Incorporation Code and/ or laws or the State or Federal Government.

Section 5. Fiscal Year: The fiscal year shall terminate on December 31 of each calendar year. The books shall be closed as of midnight on that day.

BYLAW CHANGES AND/OR STANDING RULES ADOPTED SINCE OCTOBER 28, 1997

BY-LAWS:

4/2000

- Continue membership with California Federation of Mineral Societies
- Change dates of nomination of officers to September, vote in October
- New members accepted after June of any year will pay ½ dues
- New year's dues become payable at November general meeting, final by December general meeting. Members will be dropped if unpaid

3/2001

- General meeting reading of minutes may be waived if posted 7 days prior to business meeting and provided no member objects to the waiving of the same.
- Jr. members fees reduced to \$5.00 per member

STANDING RULES:

4/2003

- Established two (2) \$1,000 scholarships to be given annually

2/2004

- Established criteria for Life-Time Membership

6/2004

- Members must be officer for one (1) year in good standing prior to holding office. (Originally voted on 2001 – minutes were lost)

7/2004

- Re-established shop fee of \$2.00 per work shop day
- Club Assets clarified (By-Law enforcement of original By-Laws concerning use of club assets for personal gain of any member)

- Established policy and procedure for donations to the club

8/2004

- Clarification of old standing rule regarding officer attendance. Officers who miss a total of three (3) consecutive meetings unless for medical reasons, will be replaced for the good of the general membership.